

The Board of Education of the Chico Unified School District met in a Regular Meeting at 7:00 p.m. in the Chico City Council Chambers.

The following were present:

AMENDED

BOARD MEMBERS:

Steve O'Bryan, President
Scott Huber, Vice President
Anthony Watts, Clerk
Rick Anderson, Member
Rick Rees, Member

ADMINISTRATION:

Dr. Scott Brown, Superintendent
Bob Latchaw, Executive Director – Human Resources
Kelly Mauch, Assistant Superintendent – Educational Services
Randy Meeker, Assistant Superintendent – Business Services
Janet Brinson, Director II – Educational Services
Bob Feaster, Director – Educational Services
Dr. Cynthia Kampf, Director – Educational Services
Tracy Martineau, Director – Human Resources - Classified
Alan Stephenson, Director – Educational Services
Bernard Vigallon, Director – Educational Services
Kim Hutchison, Executive Secretary

OTHERS:

Association representatives, news media, and visitors.

1. CALL TO ORDER

1.1 At 6:05 p.m., Mr. O'Bryan called the meeting to order and recessed the Board into Closed Session for the purpose of real property negotiations. In addition to the Board of Education, those attending included: Randy Meeker, Assistant Superintendent – Business Services; Tom Barth, Attorney at Law and Addison Covert, Attorney at Law.

2. CLOSED SESSION

At 6:58 p.m., the Closed Session was adjourned. At 7:06 p.m., Mr. O'Bryan reconvened the Open Session of the Regular Meeting of the Board of Education and welcomed visitors. Mr. O'Bryan then led the flag salute.

3. SUPERINTENDENT'S REPORT

Karen Abel, Teacher at Fair View High School and students shared their perspectives and experiences with the Focus on the Future program.

Dr. Brown reported that the District's new website was up and running. The website address is: www.chicousd.org

4. HEARING SESSION/PUBLIC FORUM

At 7:26 p.m., Mr. O'Bryan opened the Hearing Session/Public Forum. Parents expressed their concerns regarding the Dual Immersion Program at Chapman Elementary School. There were no further comments and at 7:35 the Hearing Session/Public Forum was closed.

5. **CONSENT CALENDAR**

Mr. Huber asked the item 5.6 be removed from the Consent Calendar and approved separately.

5.1 The Board approved the minutes of the 12/17/03 Regular Meeting. *MSC Anderson/Rees*

5.2 The Board approved the following **Certificated** changes: *MSC Anderson/Rees*

<u>Name</u>	<u>Assignment</u>	<u>Effective</u>	<u>Comment</u>
<u>Appointments According to Board Policy</u>			
Horne, Brian	0.2 FTE Secondary	2003/04 (Effective 1/12/04)	
<u>Change in Status According to Board Policy</u>			
O'Laughlin, Paula	0.45 FTE School Psychologist	2003/04 (Effective 1/05/04)	Change/Decrease to .45 FTE
<u>Part-Time Leave Requests for 2003/04</u>			
Callahan, Meghan	Elementary	2003/04 (Effective 1/19/04 – 6/25/04)	0.2 FTE Leave
Lunsford, Linda	Elementary	2003/04 (Effective 2/01/04 – 6/25/04)	0.2 FTE Leave (Policy #4475 STRS Reduced Workload)
<u>Rescission of Leave Requests 2003/04</u>			
Giampaoli, Elizabeth	Elementary	2003/04	Rescission of 0.2 FTE Leave
<u>Temporary Appointments According to Board Policy</u>			
Amator, Samantha	0.2 FTE Elementary	2 nd Semester 2003/04 (Effective 1/09/04)	Temporary Appointment
Barnes, Lauri	0.2 FTE Elementary	2 nd Semester 2003/04 (Effective 1/05/04)	Temporary Appointment
Brown, Mary "Sharon"	1.0 FTE Elementary	2 nd Semester 2003/04 (Effective 1/05/04)	Temporary Appointment
Carmo, April	1.0 FTE Secondary	2 nd Semester 2003/04 (Effective 1/06/04)	Temporary Appointment
Earl, Brittany	0.4 FTE Elementary	2 nd Semester 2003/04 (Effective 1/06/04)	Temporary Appointment
Griffith, Jeanine	0.2 FTE Secondary	2 nd Semester 2003/04 (Effective 1/05/04)	Temporary Appointment
<u>Retirements/Resignations</u>			
Pettersen, Harald S.	Secondary	January 9, 2004	Resignation

5.3 The Board approved the following **Classified** changes: *MSC Anderson/Rees*

<u>NAME</u>	<u>CLASS/LOCATION/ASSIGNED HOURS</u>	<u>EFFECTIVE</u>	<u>COMMENTS/FUND</u>
<u>Appointments</u>			

Apodaca, Danny	L/T IPS-Classroom/McManus/2.0	01/05-02/27/04	New L/T Position/ Special Ed
Collado, Shari	Sr. Library Media Asst/BJHS/2.0	12/18/2003	New Position/ Categorical Funds
Fisher, Karen	IPS-Classroom/Loma Vista/2.0	01/05/2004	New Position/ Special Ed
Friedel, Leah	IPS-Classroom/Marigold/3.0	01/05/2004	Vacated Position/ Special Ed
Friedel, Leah	IPS-Classroom/Loma Vista/2.0	01/05/2004	New Position/ Special Ed
Olio, Paula	IA-Alt Ed/Oakdale/1.9	01/05/2004	Vacated Position
Robb, Amy	IPS-Classroom/LCC/3.5	01/05/2004	Vacated Position/ Special Ed
Tefs, Suzanne	IA-Elementary/McManus/2.8	12/10/2003	Vacated Position
Turcotte, Dana	IPS-Classroom/Loma Vista/1.2	01/07/2004	Vacated Position/ Special Ed
Turney, Carol	IPS-Classroom/Loma Vista/2.0	01/05/2004	Vacated Position/ Special Ed
<u>Re-employ from Layoff</u>			
Baker, Janet	Custodian/Hooker Oak/6.0	01/12/2004	Vacated Position
Wilson, Andrew	Custodian/Hooker Oak/2.0	01/12/2004	Vacated Position
<u>Reinstatement</u>			
Chadwick, Kimberly	IPS-Classroom/Loma Vista/3.6	01/05/2004	New Position/ Special Ed
<u>Increase in Hours</u>			
Macarthy, Michael	Trans Special Ed Aide/Transportation/2.3	10/28/2003	Existing Position/ Special Ed
Ramos, James	SBD1/Transportation/5.9	11/17/2003	Existing Position
<u>Voluntary Reduction in Hours</u>			
Axline, Robyn	IPS-Classroom/LCC/3.0	01/05/2004	Vacated Position/ Special Ed
<u>Promotion</u>			
Jones, Polly	Cafeteria Satellite Mgr/Hooker Oak/4.7	12/18/2003	Vacated Position
Kirby, Kelly	SBD-Type 2/Transportation/6.6	11/12/2003	New Position/ Special Ed
Stratton, Marla	Cafeteria Cook Mgr 2/BJHS/8.0	12/15/2003	Vacated Position
<u>Resignation/Termination Only Position Listed</u>			
Jones, Polly	Cafeteria Asst/Emma Wilson/3.1	12/17/2003	Voluntary Resignation
Kirby, Kelly	Passenger Van Driver/Transportation/6.6	11/11/2003	Voluntary Resignation
Stratton, Marla	Cafeteria Asst Cook Mgr/BJHS/7.0	12/14/2003	Voluntary Resignation

5.4 The Board approved payment of the following warrants: *MSC Anderson/Rees*

<u>FUND #:</u>	<u>FUND DESCRIPTION:</u>	<u>WARRANT #'S:</u>	<u>AMOUNT</u>
01	General Fund	314219 - 314495	\$382,203.41
13	Nutrition Services	314496	\$59.84
24	BLDG FD - Measure A (P & I)	314497 - 314500	\$7,232.38
25	Capital Facilities FD - State CAP	314501 - 314503	\$82,085.56
29	BLDG FD - 1988 Ser. C - INT	314504 - 314505	\$2,640.00
35	County School Facilities Fund	314506 - 314509	\$8,761.08
67	Self Insurance Fund	314510	\$25.00
CURRENT WARRANT TOTAL:			\$483,007.27
PREVIOUS WARRANT TOTAL:			\$0.00

PREVIOUS WARRANT TOTAL: \$0.00
TOTAL WARRANTS TO BE APPROVED: \$483,007.27

- 5.5 The Board approved the expulsions of the following students: Student No. 16291; Student No. 56755; Student No. 37819; Student No. 19728; Student No. 16288 Student No. 51906; Student No. 38508 *MSC Anderson/Rees*
- 5.6 The Board approved the clearing of expulsions for the following students: Student No. 24968; Student No. 19706; Student No. 21359; Student No. 21424; Student No. 16606; Student No. 37231; Student No. 50329; Student No. 18618; Student No. 37657; Student No. 53841; Student No. 52196; Student No. 38470; Student No. 10771; Student No. 13485; Student No. 50664; Student No. 25268; Student No. 13983; Student No. 37331; Student No. 33706; Student No. 37627; Student No. 14403; Student No. 21906; Student No. 18878; Student No. 16726 *MSC Huber/Watts*
- 5.7 The Board accepted the following gifts received by individual school sites: *MSC Anderson/Rees*

Donor	Donation	Recipient
Makel Engineering	\$100	BJHS
Gordon Graphics	12 cases of 8.5x11 paper	BJHS
Suzanne Steel	PC Computer	Chapman
Bruce Dillman	various science supplies	CHS
Gates Resale	50 Hams	CHS
Dennis Scott	\$15.50	CHS
Genio Bonifacino	Cranke Ice Cream maker	Citrus
Dr. Ross Tye	Canon XR70	CJHS
Mike Humes	\$200	CJHS
Billie Jean Durst	\$200	CJHS
California Waterfowl	\$400	CJHS
Karen Zoller	\$100	CJHS
Chauncey Turnbow	1 Apollo 1500 Series Overhead Projector	Cohasset
Glorious Gardens	Forklift	CUSD
Brian & Lorraine Allee	\$200	Forest Ranch
Sandra MacDonald	1 Hoover Vacuum	FVHS
Stacey Watts	Graco infant car seat	FVHS
Omega Nu	child care supplies	FVHS
Chico Lioness Club	\$100	FVHS
LuLus Fashion Lounge	10 gift certificates	FVHS
Beta Chapter Omega Nu	\$300	FVHS

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Andrew Perry	\$100	FVHS
Sweet Andy's Candies		
CASA BCBH	\$500	FVHS
Chico Host Lions Club	\$205	FVHS
Butte Creek Foundation	\$500	FVHS
Ladies Auxiliary	\$100	FVHS
Alice Ackerman		
Carl Rottschalk	plans for playground project	FVHS
Alpha Iota Master Chapter	\$100	FVHS
Beta Sima Phi		
Alta Mae Seiler		
Butte Glenn Medical Society	\$500	FVHS
Sally Boice		
Suterland Landscape	top soil for lawn area	FVHS
Open Heart Ministries	\$1381.40	FVHS
Neighborhood Church		
Zamora's	sod for grass area	FVHS
Normac	Drip irrigation for lawn area	FVHS
Jay Lowe	assist with laying sod	FVHS
Valley Contractors		
Hooker Oak PTA	\$3,906	Hooker Oak
Dara & Rich Briggs	computer, monitor, printer, keyboard, mouse	Hooker Oak
Cinty & Howard Wolff	50 books	Hooker Oak
Washintgon Mutual Bank	\$625	Jay Partridge
Rich Morales	\$144.40	Jay Partridge
c/o Chico Scrap Metal		
CA Rumble	\$25	LCC
Wise Owl	Phonics Firefly	LCC
	Language Arts & Math Quizmo Games	
Paul & Mary Krause	\$25	LCC
All the Best Video	gift certificates for movie rentals	LCC
Alpha Delta Kappa Beta Tau	\$25	LCC
c/o Elizabeth Granskog		
Judy Talley	\$20	LCC
Paul Montz		
Ramona Flynn	\$25	LCC
Martha Chambless	\$25	LCC
Steven & Lauren Aranguren	\$50	Loma Vista
The Wise Owl	\$146.36	Loma Vista
Dorothy Trulin	\$1000	Loma Vista
Chico Locker & Sausage	6 beef & 1 pig heart for dissection	MJHS

Bryce & Jill Lundberg	refrigerator	MJHS
Jerry and Mary Waldorf c/o All Wood Furniture	\$200	MJHS
Computers Plus	NIC Computer Card	MJHS
Barry and Julie Jones c/o PBM Supply & Manufacturing	34 splash goggles	MJHS
Christ A. Kokinos	Food Certificates for needy families	Parkview
Wise Owl	GeorSafari Talking Globe Piccolo Interactive Discovery Center	Parkview
Nancy Teramoto	Girls new bicycle	Parkview
Eddie & Marcia Dean	\$100	PVHS
Sound Source	\$375	PVHS
Safeway	\$100	PVHS
Round Table Pizza	2 pizzas & 40 discount coupons & 40 pencils	PVHS
Pat Disbrow	\$15	PVHS
Lois Schubert	\$35	PVHS
Chuck & Sharon Patterson	Casio CTK 500 Keyboard	PVHS
Renee McAmis	Remembering Walt: Favorite Memories of Walt Disney The Plague	PVHS
Helen Herbert	\$25	PVHS
Chico News Agency	11 books	PVHS
Don/Virginia Van Dame	\$50	PVHS
Donald/Kyoko Amero	\$35	PVHS
Ted/Libby Carr	\$150	PVHS
Mr. & Mrs. Thomas Crocker	\$50	PVHS
Anita Gregory	2 Texas Instruments graphing scientific calculator	PVHS
Margaret J. Blodget	\$50	PVHS
Donna M. Flynn	\$25	PVHS
R.G./M.S. Hinchcliffe	\$15	PVHS
Alicia Jones	8 paperback books	PVHS
Ruth C. Miles	\$40	PVHS
Safeway, Inc	\$3200	PVHS
Eddie M./Marcia J. Dean	\$100	PVHS
Michael L. Bury	\$25	PVHS
Skypark Walk-In Medical Center	\$25	PVHS
Fidelity National Title Company	\$100	PVHS
Target	\$347.43	PVHS

	Chico Chapter Spebsqsa Inc	\$15	PVHS
	Bidwell Generals		
	WEHAH Farm Inc.	\$100	PVHS
	Ann Dempsey	21 Books	PVHS
	Christina Heym	5 books	PVHS
	Jean Delgado	17 books	PVHS
	Burger Hut	5 discount meal coupons	PVHS
	Fortis Family	\$193.83	PVHS
	Donna Myers	\$150	PVHS
	Happy Warren	\$5	PVHS
	Mountain Mikes Pizza	5 mini pizza coupons	PVHS
	James Van Dame	\$50	PVHS
	Quizno's Classic Subs	4 food coupons	PVHS
	Josie Vaughan	\$20	PVHS
	Krispy Kreme	5 dozen doughnuts	PVHS
	Celestino's Pasta & Pizza	1 large pizza	PVHS
	David & Kay Hitzelberger	\$20	PVHS
	Richard/Sylvia Matousek	\$25	PVHS
	Robert & Jeri Kroplin	\$25	PVHS
	Paula Haskell	\$20	PVHS
	Shasta Rose Society	\$25	PVHS
	Anne Reed	\$25	PVHS
	M/M Joseph Hogan	\$10	PVHS
	Jacquelyn/Arthur Jabs	\$25	PVHS
	Audrey Hatt	\$25	PVHS
	Jeanette Alosi	HP Printer 1215/cartridges HP printer cartridges	Rosedale
	Washington Mutual	\$600	Shasta
	Kathleen & Darby Makel	\$50	Shasta
	Marianne Riera	3 rolls craft paper	Shasta
5.8	The Board approved participation in the Student Poll Worker Program of Butte County in accordance with California Elections Code §12302. <i>MSC Anderson/Rees</i>		
5.9	The Board approved the major fund raising request by Citrus Elementary to hold a Spaghetti Dinner & Silent Auction to raise money for classrooms February 4, 2004. <i>MSC Anderson/Rees</i>		
5.10	The Board approved the major fund raising request by Emma Wilson Elementary to hold a jog-a-thon to raise funds for the school April 30 – May 26, 2004. <i>MSC Anderson/Rees</i>		
5.11	The Board approved the major fund raising request by Sierra View Elementary to hold a math-a-thon to raise money to give back to teachers and 6 th Grade Environmental Camp February 25-27, 2004. <i>MSC Anderson/Rees</i>		
5.12	The Board approved the consultant agreement between CUSD and Learning Change to provide team building and strategic planning facilitation with a facilitator trained in the area of Smaller Learning Communities to provide		

support and input to staff on long range planning and sustainability of the CLS model after grant funding ends. Funding Source: CHS Smaller Learning Communities Grant. There is no impact to the general fund. *MSC Anderson/Rees*

6. DISCUSSION CALENDAR

6.1 Randy Meeker, Assistant Superintendent – Business Services reviewed the Governor's Proposed Budget for 2004/05. The outcome of the Governor's proposal is contingent on:

- > Prop 57, Economic Recovery Bond passing on March 2, 2004
- > Prop 58, Balanced Budget Act passing on March 2, 2004
- > Suspension of Prop 98 passing Legislative approval
- > Legislative approval of the budget as presented

The State budget has not been passed on time in recent years. It is unlikely that we will see an adopted budget on time this year.

The State budget crisis is a multi-year problem. We believe the fiscally prudent decision the Board should make is to continue on the path of reducing expenditures in the amount of approximately \$1.8 million. Expenditure reductions have been projected for both the 04/05 and 05/06 fiscal years. Even when taking into account anticipated new revenues for 04/05, reductions are still required in both years. CUSD does not have the luxury of waiting to see if these new revenues materialize. The district must follow education code requirements when noticing employees of possible layoffs. Notification must occur within specific time frames.

Dr. Brown presented an overview of current and future year budget projections, required spending reductions and the options facing the Board.

Introduction

For the foreseeable future three significant factors will negatively impact the Chico Unified School District budget. These factors are:

1. The irresponsible actions of elected state officials, that have created the largest budget crisis in the history of California.
2. The mid-year take backs and Revenue Limit deficits authorized by Sacramento politicians, which have cost the district over \$2,200,000 during the past two years.
3. The enrollment decline in Chico Unified that is driven by a statewide trend where more than half the school districts in California are no longer growing.

Obviously this is a multi year problem that will plague the State of California and the Chico Unified School District for years. Brad Williams, Chief Economist for the Legislative Analyst Office, states the mismatch between spending commitments and revenues is enormous. Unless something extraordinary occurs in California, this gap (estimated to be \$15 billion) will be present through 2008-09.

Background

The Chico Unified School District has been forced to reduce expenses by nearly \$6 million over the past 5 years. Again these reductions are responses to the state budget crisis and declining enrollment. Our current budget models identify the need to eliminate approximately \$4 million in expenses over the next two years.

Why must services and programs for kids be cut? The answer lies in the fact that nearly 87 cents of every dollar we spend goes to salaries and benefits so the cost savings needed MUST come from reduced programs and services.

Revenue Generation and Words of Caution

The Board of Trustees is working diligently to discover possible ways to generate additional revenue and reduce the total amount of cuts they face. The Board has also directed staff to "leave no stone unturned" when looking for solutions within the current budget. The Governor's Proposed Budget contains a small Cost of Living Increase (COLA) that would add \$1,100,000 to the unrestricted side of the General Fund Budget. This modest increase is dependent on the passage of the \$15 billion bond measure in March and the adoption, by the

legislature, of the governor's proposals. Neither of these are a certainty at this time.

Tough Choices Ahead

The Board of Trustees will face some agonizingly painful options in the months ahead. The current budget models require cost reductions of \$1,850,000 in 2004-05 and \$2,100,000 in 2005-06. Among the difficult decisions facing the Board are the following:

1. Eliminate Counselors - estimated savings = \$1,000,000
2. Reduce Junior High Schools to a five period day - estimated savings = \$695,000
3. Eliminate the district contribution to Athletics - estimated savings = \$460,000
4. Close 3 rural schools - estimated savings = \$436,650
5. Consolidate a number (to be determined) of the 13 "larger" elementary schools - estimated savings = \$425,000 per school
6. Eliminate Air Conditioning - estimated savings = \$444,000
7. Eliminate Health Aides - estimated savings = \$381,000
8. Reduce all Travel expenses by 50% - estimated savings = \$350,000
9. Increase fees from facility use - estimated savings = \$268,000
10. Reduce Contract Services by 10% - estimated savings = \$250,000
11. Further reduce nurses, psychologists and librarians - estimated savings = \$200,000
12. Reduce Secondary site administration - estimated savings = \$195,984
13. Shift costs - example: Associated Students to pay for comptrollers - estimated savings = \$164,944
14. Further reduce custodial services - estimated savings = \$161,148
15. Reduce Technology Support - estimated savings = \$100,034
16. Eliminate Secondary Activities Directors - estimated savings = \$97,186
17. Eliminate Instructional Aides from the General Fund - estimated savings = \$90,971
18. Eliminate Elementary "Blue" Tracks - estimated savings = \$79,550
19. Eliminate Secondary Department Chairs - estimated savings = \$69,686
20. Reduce Clerical Support at each Comprehensive High Schools - estimated savings = \$62,824
21. Charge ASB's for vending machine electricity usage - estimated savings = \$59,500
22. Reduce District Office Clerical - estimated savings = \$38,550
23. Reduce District Office Custodial - estimated savings = \$21,675

The twenty-three items above identify \$6,051,702 in potential savings. These items dramatically demonstrate how difficult the choices are and many would very disruptive. Unlike the state and federal governments, the district must live within its means. Unlike the California State Legislature, doing nothing is not an option. Due to the uncertainty surrounding the validity of the governor's budget, the Board of Trustees will need to identify \$1,800,000 in reductions this spring. Because these are multi-year problems, during this same time frame the Board will also need to identify the spending reductions for 2005-06.

Next Steps

- > Only the reductions that relate to certificated staff need to be determined by March 1.
- > Reductions in Classified Service should be determined by May 1.
- > Non-personnel decisions will be made in the Budget adoption process by June 30.

Conclusion

In keeping Chico Unified solvent the Board of Trustees will face some very tough choices. Looking at the 23 items listed above, one finds few, if any, to like. The task before the board is amplified by the following:

1. The severity of California's budget crisis;
2. The legislature's apparent inability to deal with the crisis;
3. The uncertainty of the "Recovery Bond" actually passing;
4. The cumulative effects of declining enrollment;
5. The runaway cost of health coverage.

A multi-year contingency plan is to be developed to respond to this unprecedented crisis.

- 6.2 Sheryl King and Jamie King from Schrader and Associates presented a proposal for the completion of a demographic study which will identify enrollment trends and serve as the basis for the consideration of student attendance areas in the future.
- 6.3 Mr. Watts and Mr. Huber presented their reports on fund raising opportunities. Mr. Anderson and Mr. Rees presented their reports on revenue enhancement through a parcel tax.

At 9:55 p.m., Mr. O'Bryan recessed the meeting. At 10:03 p.m., the meeting was reconvened.

- 6.4 Richard Matson, representing the North Valley Community Foundation presented information regarding using the foundation to administer funds raised through fund raising efforts.

7. ACTION CALENDAR

- 7.1 The Board approved the following Board member appointments to committees: *MSC Anderson/Rees*
- > Hall of Fame: Scott Huber
 - > Revenue Enhancement: Rick Anderson and Rick Rees
 - > Community Fundraising: Scott Huber and Anthony Watts
 - > Chamber of Commerce Liaison: Rick Anderson and Anthony Watts
 - > CSUC Liaison: Rick Rees
 - > Bond Oversight: Steve O'Bryan and one rotating board member
 - > ASB Liaison: Steve O'Bryan
- 7.2 Consider approval to authorize the use of an outside entity to administer funds raised locally. *This item was tabled.*

8. ANNOUNCEMENTS

There were no announcements

9. BOARD ITEMS FOR NEXT AGENDA

There were no items for the next agenda.

10. CLOSED SESSION

At 11:06 p.m., the Board recessed into closed session for the purpose of public employee discipline/dismissal/release and conference with labor negotiator. Mr. O'Bryan announced those who would be attending: Bob Latchaw, Executive Director – Human Resources and Agency Negotiator; Kelly Mauch, Assistant Superintendent – Educational Services; and Randy Meeker, Assistant Superintendent – Business Services.

11. ADJOURNMENT

At 11:55 p.m. the Board reconvened. Mr. O'Bryan announced that the Board took action to authorize issuance of a Notice of Unsatisfactory Performance to a classroom teacher. The vote, motioned by Mr. Rees and seconded by Mr. Anderson was unanimous. There were no further announcements and the meeting was adjourned. and the meeting was adjourned.

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NEXT REGULAR MEETING: Wednesday, February 4, 2004
7:00 p.m., Chico City Council Chambers

APPROVED:

Board of Education

Administration